



2017 Market Application

Welcome to the 124 Grand Market

This seasons 124 Grand Market is scheduled to run **Thursdays from May 11 to October 5, 2017**. Market hours are 4:00 p.m to 8:00 p.m. This is an all weather, outdoor market located on 124 Street.

DEADLINE FOR APPLICATIONS IS MARCH 31, 2017

Applications received after this deadline will be considered vendors on a week to week, part-time basis. Applications from returning vendors will receive first consideration, if received before deadline. However, previous participation does not guarantee acceptance. Applications are subject to review and approval by the 124 Grand Market Directors. **Please read this application in full.** As a vendor, it is your responsibility to know and adhere to the rules and regulations of the 124 Grand Market.

- All vendors are required to supply their own tables and tents.
- Power is not available, generators must be approved
- Parking behind stalls is not available for all vendors.

WEEKLY RATES FOR THE 2015 MARKET SEASON

Regular 10x10 Stall: \$44.00	Food Truck 21-23x10 Stall: \$90.00
Tailgate 18x10 Stall: \$62.00	Annual Membership fee: \$20.00

Applications must include a deposit of **\$100.00**. Payment methods include cheque, money order, e-transfer, cash, debit or credit made payable to Wild Heart Collective LTD. Applications will not be accepted without deposit.

Deposits will be applied towards your total amount owing for approved dates.
(If you are not approved, the deposit will be refunded.)

After you have been sent your approved dates and invoice we will require full payment of your vending fees within **30 days**. All Cheques must be payable to Wild Heart Collective LTD. *Starting May 2016 we will accept Visa, Debt and MC (\$2.75 machine fee)*

**** Any outstanding balances from the previous season must be settled before 2017 consideration**



2017 Market Application - Form

Vendor Information

First name:		Last name:	
Company name:			
Mailing address:			
City:	Province:	Postal code:	
Home phone:	Business phone:	Cell phone:	
Email:		Website:	

124 Grand Market costs (+GST)

- Regular 10x10 Stall: \$44.00
- Tailgate 18x10 Stall: \$62.00
- Food Truck 21-23x10 Stall: \$90.00
- Annual Grand Market Membership (mandatory) \$20
One fee for both Markets

124 Grand Market Swag (Vendor Discount) Please Circle

T-Shirt (\$20): XS S M L XL

Tank (\$15): XS S M L XL

Tote Bag (\$10)

124 Grand Market 2017 dates

Dates requesting to vend at the market: please check off

MAY: (11) (18) (25) AUG: (03) (10) (17) (24) (31)

JUN: (01) (08) (15) (22) (29) SEP: (07) (14) (21) (28)

JUL: (06) (13) (20) (27) OCT: (05)

Please note: dates selected do not necessarily mean dates approved
All applicants must include a \$100 deposit with application that is non-refundable and will be put towards the cost of your market days. It will be refunded if not approved.

Description of Product(s)

It is mandatory to include photos if you are a new vendor with us

Vendorship Declaration

With my autograph, I declare the information on this form to be true and complete. I agree to the terms and conditions listed on this application and to pay the required fees to become a vendor at the 124 Grand Market and have carefully read the market policies provided to me with this application and agree to comply with all regulations described therein.

SIGNATURE

DATE

Full applications may be sent to P.O Box 35045 Midtown PO, T5J 0B7 Edmonton, Alberta

For any inquiry, please do not hesitate to contact Kirsta Franke at 780.993.3865 or e-mail 124grandmarket@gmail.com



Vendor Guidelines & Regulations

Please initial each line for acceptance & understanding & submit with your signed application. The following Rules & Regulations for the 124 Grand Market operations will be explicitly implemented at all times. No exceptions.

- I. We are a public Market Place. All market standards are at the discretion of the market directors and are subject to change. ____
- II. All products sold at the 124 Grand Market must be homemade (handcrafted), home grown, or home baked to be compliant with Alberta Agriculture's rules pertaining to the operation of Farmers' Markets. We do not allow a market complement of more than 20% wholesale, resale, commercial retail or franchise business. The only exception to this stipulation will be B.C. Fruit. B.C vendors are not permitted sell vegetables as to adhere to Alberta Agriculture's rules. ____
- III. B.C. Fruit vendors may not sell fruit from areas outside British Columbia. Inspection slips must be presented. ____
- IV. If there is locally grown fruit or produce available, B.C. Fruit vendors are prohibited from selling the same product. Non-Alberta tomatoes are prohibited. B.C. grown vegetables, including peppers and greenhouse produce are not permitted. ____
- V. All products must comply with all regulations of Alberta Health Services and 124 Grand Market. ____
- VI. All products sold at the 124 Grand Market must conform to Public Health Regulations and Standards of Cleanliness. I understand Alberta Health and Safety Regulations and Standards (see attached documents) and how they apply to me as a vendor. ____
- VII. Once your application has been accepted, any proposed additions or changes of your product line require approval from the Market Director. ____
- VIII. Sales of commercial beverages: bottled water, juice and pop are only permitted by concession/foodtruck vendors. ____
- IX. All prepared foods must be wrapped or covered. Dairy products such as whipping cream, cream or custard pies are not allowed unless accompanied by appropriate documentation from Alberta Health, which must be displayed each week. ____
- X. All eggs must be refrigerated as per Alberta Health regulations and labeled UNINSPECTED if applicable. ____
- XI. All samples must be covered and have toothpicks in them or be served by the vendor. Vendors providing samples must supply sneeze guards and garbage containers in a location easily visible and accessible to customers. All samples must be preportioned offsite. ____
- XII. As a food vendor, I have completed the Food Safety Course conducted by Alberta Health, I will provide a copy of my Food Safety Certification to the 124 Grand Market and will display my certificate in my stall. ____
- XIII. All food vendors within a year of starting the business must obtain a Food Health and Safety permit from Alberta Health Services. ____
- XIV. All food vendors, including meat/poultry or anyone intending to sell prepared foods must review all Alberta Health Services documents. Vendors selling food must meet all food safety guidelines as outlined by Alberta Health Services. 124 Grand Market is a public market. Therefore, all food sold at the market must be prepared in an approved facility (commercial kitchen) with a valid food handling permit, which must be displayed at all times. Under no circumstances will vendors using a home kitchen be approved to sell at the 124 Grand Market. For further questions you can contact our health inspector. ____
- XV. Display and transport high risk foods at a temperature of 4°C or colder or 60°C or hotter. Keep frozen foods frozen solid while stored, displayed, or transported. Store, display and transport whole raw shell eggs at 7°C or colder. The eggs must be clean and free of cracks. ____
- XVI. CFIA requires all food products are properly labelled under the Consumer Packaging and Labelling Act. Before creating a label for a food product please check the Guide to Food Labelling and Advertising found on the CFIA website (<http://www.inspection.gc.ca>). ____



Vendor Guidelines & Regulations

- I. All NSF cheques are subject to a fee of \$50 and no future cheques will be accepted unless certified. ____
- II. Cancellations prior to the start of the season or mid-season are subject a \$40 fee and no refunds are given for confirmed space at the 124 Grand Market. ____
- III. Vendors are responsible for all fees to remain in good standing with Wild Heart Collective. ____
- IV. All vendors must supply their own tents, weights, tables, complete with covering, up to 10' x 10' per stall. The entire display including signage must be contained within the 10' x 10' allotted stall space. ____
- V. Vendors must leave their stall area clean and remove all garbage from their stalls. Failure to do so will result in a fine. Vendors must dispose of garbage offsite. Garbage cans provided at the market are for CUSTOMERS ONLY. ____
- VI. All vendor vehicles must be turned off during unloading/loading. Unloaded vendors must park their vehicle off-site and then set up. Vendor vehicles not forming part of the market display must be parked off-site. NO EXCEPTIONS unless cleared in advance by the Market Director. ____
- VII. Advance stall assignments are at the sole discretion of the Market Directors. Stall assignments will be decided based on market mix as well as other factors, but not limited to vendor attendance, customer traffic, construction, special events, etc. 124 Grand Market has absolute authority to make adjustments to the market as we see fit. Your stall assignment could change weekly due to the size of the market place. ____
- VIII. Vendors should be neat and clean in appearance, and must conduct themselves professionally at all times. Unprofessional conduct, including the use of profane language, smoking, cleanliness of the vendor or vendor's product, etc., may be considered grounds for dismissal from the market. Insubordination, the consumption of alcohol or drugs, or fighting during the market will be cause for immediate dismissal. No warnings are required nor are refunds given. ____
- IX. The 124 Grand Market will run 4pm-8pm for the 2017 season. Setup will start at 2:00pm Any vendors who arrive past 3:45 may not be permitted to vend and will be charged their stall fee and **\$25 cancellation fee** for that day. ____
- X. Payment of cancellation/late fees must be paid prior to next vending date. ____
- XI. The 124 Grand Market is a **RAIN, SNOW OR SHINE** market. Please see our website for up to date weather policy as it may vary. By initialing I have read the current weather policy and know that it may change. ____
- XII. ANY Vendor MAY NOT share, loan or sublease the stall(s) assigned to them. ____
- XIII. Vendors must cancel before Monday at 10 am prior to the Market day by contacting Kirsta Franke @780-993-3865 or 124grandmarket@gmail.com. All cancellations must be done through the Market Director and stall fees are non-refundable. No shows or untimely notice will result in the vendor being charged a stall fee and a **\$25 cancellation fee** to be paid prior to next market date. ____
- XIV. \$100 deposit is non-refundable and will be processed once you have confirmed your market days with us. Once full payment is received for the season, refunds will be at the discretion of the manager. Full Payment is due once vendors have received approved dates. ____
- XV. Vendors may sell, sample or display only permitted items as approved in their 124 Grand Market application. Vendors providing samples or operating concessions must supply suitably sized garbage cans in a location easily visible and accessible to customers. Vendors are responsible for their own insurance and **BUSINESS LICENSE** while operating on the market site. ____
- XVI. Vendors may not disassemble stall(s) until 8:00 PM even if they are sold out. **ALL VENDORS MUST REMAIN SET UP UNTIL CLOSING TIME NO EXCEPTIONS.** ____



Vendor Guidelines & Regulations

Personal Information Protection Act

The 124 Grand Market may take pictures during market hours to use for advertising in a variety of forms. I am willing to allow my picture to be used should it be taken. Yes ___ No ___

In order to comply with the Personal Information Protection Act: I give consent to the 124 Grand Market and Wild Heart Collective LTD. to disclose my name, company name and/or telephone number, to those persons inquiring about my product(s) and on the website. Yes ___ No ___

I certify that I PERSONALLY, make, bake, grow or raise all products offered: Yes ___ No ___

My products are not made by me and are resale items. Yes ___ No ___

For Meat vendors: are you a primary or a secondary producer of your product? Yes ___ No ___

For BC Fruit vendors: Will you be in compliance with the CFIA requirements? Yes ___ No ___

Is your product sold wholesale or available at a retail or commercial outlet? Yes ___ No ___

If yes, please indicate where: _____

Do you attend other Alberta Farmers Markets as a vendor? Please list: _____

I hereby certify that the information I have provided in this application is accurate and complete, and that I have read and agree to comply with the Rules and Regulations as listed on pages 1-6 of this application. I am eligible, have read, understood and agree with the information provided herein and will comply with all market rules, regulations and guidelines as and binding.

NAME (please print clearly): _____

DATE: _____

SIGNATURE: _____

Important Note: If your application is not signed, not dated, the rules and regulations are not initialed, or payment is not enclosed, or any applicable blanks are not filled in, your application will be considered incomplete and will be returned to you.

THE 124 GRAND MARKET RESERVES THE RIGHT TO CHANGE, INTERPRET, AND ENFORCE THESE POLICIES AND GUIDELINES AS DEEMED NECESSARY TO MAINTAIN CONSISTENCY AND INDIVIDUALITY OF THE MARKET FOR THE BENEFIT OF ALL SERVED BY THE MARKET.

We look forward to having you at the 6th season of the 124 Grand Market and happy vending!



Vendor Waiver

124 Grand Market does not provide Liability Insurance for individual vendors. It is the vendor's responsibility to have their own insurance, and we strongly encourage every vendor to carry their own Liability Insurance Policies. The Alberta Farmers' Market Association offers very reasonable rates for vendors.

In consideration of the opportunity to use 124 Grand Market and its facilities, provided for the duration of the market, operated by the 124 Grand Market Directors and Wild Heart Collective LTD. , its employees and volunteers, we the under-signed, hereby agree to the following:

To waive any and all claims that we,

Name(s) of all participating vendors and staff members:

Business (operating) name:

may have against the 124 Grand Market, Wild Heart Collective LTD. and its directors and officers, employees, agents, representatives and volunteers.

To release from any and all liability for any loss, damage, injury or expense that occurs out of the use of any of the facilities of the 124 Grand Market and the Wild Heart Collective LTD. by the above named Vendor, their family, their employees or volunteer participants.employees, agents, representatives and volunteers.

To hold harmless and indemnify the 124 Grand Market, Wild Heart Collective LTD from any and all liability for any property damage, personal injury to any third party or other financial loss or expense, including legal expense and costs of a solicitor-and-his-own-client full indemnity basis, resulting from the participation in any event to be ran by or held on the facilities of the 124 Grand Market and the Wild Heart Collective throughout the 2017 season.

We, the undersigned, hereby acknowledge that we have read the foregoing and understand its content, import and meaning.

Participant's Name (please print)

Witness Name (please print)

Participant's Signature (on behalf of all participating vendors listed above)

Witness Signature

Date:

Date:

The waiver must be returned signed by the vendor and a witness, with the application form or the application will not be accepted